

WORK PLAN REVIEW WORKSHEET

Contractor: Cadmus
Contract Number: EP-C-15-022
WA Number: WA 2-94
WP Date: 8/11/17

I have evaluated the following elements of the proposal (checked below). It is my opinion that the proposal addresses the government's requirements for this effort and the proposed cost is reasonable and realistic for the level of effort and period of performance. Exceptions to any of the checked elements are noted below. Additionally, if the contractor's proposal is not within 10% of the IGCE (overall or labor hours), rationale has been provided.

ELEMENTS REVIEWED:

- ☒ (1) mix of professional labor hours,
☒ (2) clerical support,
☒ (3) subcontracting,
☒ (4) travel, and
☐ (5) any other direct costs, are appropriate and realistic for their proposed technical approach.

EXCEPTIONS:

**IS THE CONTRACTOR'S COST PROPOSAL WITHIN 10% OF THE IGCE? NO.
IF NOT, PLEASE PROVIDE RATIONALE:**

The total number of labor hours matches the assumptions of the IGCE. After reviewing the revised work plan, the mix of labor hours is different than the IGCE's, with more hours in the P4, P3, and P1 categories, but less hours in the P2 labor category. We estimated the requirements of the labor hour mix, and realize that we cannot dictate the exact mix. While we were not satisfied with the initial proposal of the mix of labor hours proposed, we will accept the revised proposal.

Brian R. Schmal 8/16/17

Reviewer

Date _____